

PDPM
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING JABALPUR

MINUTES OF 2012-13/ SENATE/2nd MEETING OF THE SENATE
Held on December 20, 2012 at 11.00 am in the Conference Room of the Institute

Members Present: Prof. Aparajita Ojha (Chairperson)
Prof. Uday Khedkar
Dr. Parag Vyas
Prof. Puneet Tandon
Prof. Tanuja Sehorey
Prof. Vijay Kuamr Gupta
Prof. P. N. Kondekar
Dr. Pritee Khanna
Dr. Atul Gupta
Dr. Sunil Agrawal
Dr. Prashant Kumar Jain
Dr. Dinesh Kumar Vishwakarma
Dr. Asish Kumar Kundu
Dr. Lokendra Kumar Baliyan
Dr. Pavan Kumar Kanakar
Mr. Santosh Kuamr Mahobia (Acting Secretary)

Special Invitees: Dr. Jawar Singh
Dr. Sujoy Mukherjee

Following members expressed their inability to attend the meeting due to their prior commitments.

1. Prof. V. K. Jain
2. Prof. V. M. Gadre
3. Dr. S. Amane
4. Dr. Prabin Kumar Padhy
5. Dr. Prabir Mukhopadhyay

Senate/2012-13/2.01	Overview Report of the Chairperson
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Chairperson Senate presented the overview report of the Institute.

Senate/2012-13/2.02	Confirmation of the minutes of SENATE/2012-13 /1st meeting held on September 08, 2012
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Minutes of the meeting (SENATE/2012-13 /1st meeting) held on September 08, 2012 were circulated to the members. Comments received from one member were discussed in details and then the minutes were confirmed with the following modification:

“When asked to submit his statement in writing, he did not submit the same.” in place of “When asked to submit his confession in writing, he did not submit the same.”

at point 8 of Senate/2012-13/1.02 on page 3.

Some members suggested names of the expert as Senate nominees for selection committees, Senate accepted the names to be included in the list as Senate nominees.

Senate/2012-13/2.03	Reports of UGCS, PGCS, SACS, SPACS, LCS and Counseling Services.
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Reports of Under Graduate Committee of the Senate (UGCS), Post Graduate Committee of the Senate (PGCS), Student Advisory Committee of the Senate (SACS), Students Prize and Awards Committee of the Senate (SPACS), Library Committee of the Senate (LCS) and Counseling services was presented by their respective convener / Head during the meeting.

Senate/2012-13/2.04	Recommendations of names as possible Chief Guest for Convocation 2013 to be held in July 2013
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Convocation 2013 is scheduled to be held in July 2013. Following names were unanimously recommended for the Chief Guest of the occasion:

1. Mr. Narayan Moorthy
2. Mr. Sam Pitroda
3. Mr. Azim Premji
4. Mr. E. Shridharan
5. Ms. Sudha Moorthy,
6. Mr. Nandan Nilekani
7. Mr. Ratan Tata

Senate also authorized the Chairperson Senate to add few names in case need arise.

Senate/2012-13/2.05	Proposal of PhD in Natural Sciences (Physics and Mathematics)
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A proposal for PhD programme in Natural Sciences (Physics and Mathematics) was presented. Members appreciated the proposal as a good initiative for the development of the Institute. After discussion on minimum credit requirement and residence duration, following suggestions were given by the members of the Senate:

1. For Ph.D. programme in Physics, qualification should be M.Sc./M.Tech. in Physics and not Physical sciences.
2. Minimum courses requirement should be 6 courses (of four credits each) in line with the guidelines followed by IITs.
3. Minimum residence requirement should be 6 semesters instead of 4 semesters.
4. Member opined that course should not be member specific. Course work should include fundamental and advance courses in recent trends. Detail curriculum needs to be designed.

Senate in principle approved the proposal and requested Dr. Asish Kundu, Head Natural Science to prepare more detailed proposal as per discussions. Senate authorized the Chairperson, Senate to constitute a committee with two or more experts from other institutions including IITs in order to finalize the proposal and curriculum for the Ph.D. programme in natural sciences.

Senate/2012-13/2.06	Modification in Academic Calendar and Period of Examinations
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Following amendments were approved in the Academic Calendar after certain deliberations.

1. Duration of each mid-semester examination will be two hours for each course.
2. Duration of mid-semester examination period will be 6 days (i.e. Monday to Saturday) in every semester.
3. Total duration of a semester will be 18 weeks including mid-semester examination, mid semester recess and end-semester examination.
4. No academic activity will be scheduled on Saturday and Sunday of the last week prior to the end semester examination week.

Senate approved the proposed changes to be implemented from the semester II, 2012-13 starting from January 2013.

Senate/2012-13/2.07	Modification in UG & PG Manuals
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In order to make UG and PG manual more informative and clear, amendments were suggested by the UGCS and PGCS. Senate discussed various points and approved the following amendments.

Senate/2012-13/2.07.1 Changes in the PG manual

Senate/2012-13/2.07.1a

Eligibility criterion for admission to master's programme is modified to

- (i) A minimum of 60 percent marks OR a CPI/CGPA of 6.0 (on the scale of 10.00) shall be required in the qualifying examination (B.Tech./B.Des. or equivalent) as the *specified minimum* for admission in masters programme.
- (ii) For admission to masters program under regular category qualifying marks/certificate in GATE/CEED/ (CSIR/UGC JRF/NET) or equivalent examination conducted at national level will be essential The candidate should have valid GATE /CEED /UGC JRF

- (iii) Relaxation for reserved category as per Govt. of India norms will apply as per section 2.1.4 of the manual

Senate/2012-13/2.07.1b

Eligibility criterion for admission to Ph.D. programme is modified as

- (iv) A minimum of 65 percent marks OR a CPI/CGPA of 6.5 (on the scale of 10.00) shall be required at the master's level qualifying examination (M.Tech./M.Des./M.Sc., etc.) as the *specified minimum* for admission in a Ph.D. programme.
- (v) Relaxation for reserved category as per Govt. of India norms will apply as per section 2.1.4 of the manual

Senate/2012-13/2.07.1c

Existing section 2.2.3 of PG manual is modified as

2.2.3 All admissions in different postgraduate programmes shall be recommended by the duly constituted selection committees. Such selection committees shall be recommended by the Discipline Head and approved by the Dean Academic

Senate/2012-13/2.07.1d

Existing section 2.2.4 of PG manual is modified as

2.2.4 Admissions to different Master level programmes may be recommended solely on the basis of the performance in the qualifying examination (see 2.1.3) and valid GATE/CEED score of the candidate(s) from among the eligible candidates only having qualifying marks in GATE/CEED. Further, an additional requirement of written test and/or interview may be administered by the selection committees on the advice of PGCS. However, for admission to the categories other than the regular category, requirement of GATE/ CEED may be waived.

Senate/2012-13/2.07.1e

New section to be added in PG manual

Admissions to doctoral programmes may be recommended on the basis of the performance in the qualifying examination (see 2.1.3) and performance in written test and interview for all categories.

Senate/2012-13/2.07.1e

Existing section 2.2.11 of PG manual is modified as

In exceptional cases, a student admitted in the programme, who has paid his/her fee but is unable to register within the *late registration date* due to valid reasons, may request for the *deferred admission*. On the recommendation of the Convener, PGCS, the Chairman Senate may allow the deferment of admission for the duration not normally exceeding by one semester. However, all cases of *deferred admissions* shall be required to be ratified by the Senate and may stand cancelled otherwise.

Senate/2012-13/2.07.1f

Existing section 3.3.1 of PG manual is modified as

Semester registration, as per Institute's academic calendar, shall solely be the responsibility of the student. Allowing for late registration is a prerogative of the Institute.

Senate/2012-13/2.07.1g

Existing section 3.5 of PG manual is deleted

Senate/2012-13/2.07.1h

New section 4.1.4 is to be added to PG manual

All selected Ph.D. students shall be assigned tentatively a Research Progress Committee (RPC) from the date of admission to monitor progress of the student throughout his Ph.D.

programme. A Ph.D. student may opt to select a supervisor from the beginning of the Ph.D. programme on the recommendation of RPC. However, a Doctoral (Ph.D.) student may opt to find a supervisor at the end of the first semester, if he/ she so desires. RPC will monitor the progress of the student in such case(s).

Senate/2012-13/2.07.1i

Existing section 4.1.5 of PG manual is modified as

If a student's supervisor proceeds on long leave, resigns/retires or otherwise ceases to be a faculty member of the institute, the supervisor has the responsibility to appoint a co-supervisor or a supervisor in consultation with the student. Nevertheless, in such a case, the supervisor is required to get approval from the Convener PGCS. In this case the number of supervisors may be more than two if an external supervisor already exists. In this case the entire responsibility of the student lies with co-supervisor or the new supervisor, as the case may be.

Senate/2012-13/2.07.1j

New sections to be added in PG manual in section 4.1

- i) In exceptional cases, a student may be permitted to change supervisor/ co-supervisor on recommendation of RPC after obtaining the consent of (i) the present supervisor/co-supervisor and (ii) the proposed supervisor/co-supervisor. In such case, if the research programme and/or area of work requires modification, the student's entire course programme requirement shall be examined by RPC and if needed student has to do course work as suggested by RPC. Final approval in such change will be given by the Dean Academic.
- ii) At any given time, the number of Ph.D. students working under a faculty should not exceed total load of four. For the load calculation,
 - a. If a student is under sole supervision of a faculty, it will be counted as load of one unit
 - b. If a student is under supervision of two or more faculty members, it will be counted as load of half (0.5) unit.
- iii) At any given time, the number of Masters students working under a faculty should not exceed total load of five. For the load calculation,
 - a. If a student is under sole supervision of a faculty, it will be counted as load of one unit
 - b. If a student is under supervision of two or more faculty members, it will be counted as load of half (0.5) unit.
- iv) In exceptional circumstances, prior approval is required from the Chairperson, Senate with due recommendation giving justification by the Dean Academic.

Senate/2012-13/2.07.1k

Existing section 4.2.2 of PG manual is modified as:

Minimum requirement for completion of post graduate programme:

	MTech	MDes	PhD [afterMTech/ME]	PhD [after B Tech/BE]
Minimum total number of credits	70 (16*4 sem+ 2*2 seminar + 2 english)	72 (16*4 sem+ 2*2 seminar + 2 english +2 intern)	74 (16*4 sem+ 2*2 seminar + 2 english +2 teaching work)	106 (16*6 sem +3*2 seminar + 2 english + 2 teaching)
Minimum number of credits through the course work	24	36	16	40
Minimum number of credits through Graduate/Progress Seminar	04	04	06	06
Credits through Teaching Work*	--	--	02	02
Credits through Summer Internship	-	02	-	-
Minimum number of credits through thesis research	28	16	32	32
Minimum number of courses to be cleared	06¹	09¹	04¹	10¹
Minimum courses from the discipline	03	03	3	Nil

¹May include maximum two undergraduate course(s) with the permission of PGCS on the recommendation of discipline.

Senate/2012-13/2.07.11

Existing section 4.2.7 of PG manual is modified as

For selecting the courses to be registered in a semester, the student shall be advised by his/her thesis supervisor. In case no supervisor is selected, RPC will help the student in courses to be registered.

Senate/2012-13/2.07.1m

New sections to be added to PG manual related to credit through teaching work

- i) A student can register for Credit through teaching work only after successful completion of the comprehensive examination.
- ii) For credits through teaching work, student will be assigned a teaching assignment and a faculty mentor by the Head, of the Discipline. The teaching assignment will be evaluated by that faculty.

Senate/2012-13/2.07.1n

Existing Para 4.6.1 of PG manual is modified as

The Institute encourages extra learning by auditing for additional number of courses. However, auditing of course(s) is permitted only after a student has satisfactorily completed/registered for minimum credit of the course work.

Comprehensive Examination

Senate/2012-13/2.07.1o

Existing section 4.8.4 of PG manual is modified as

The Comprehensive Examination Board of a Doctoral student shall consists of

- (i) At least three but not more than five faculty members from the discipline of the student including his/her supervisor (s) and
- (ii) At least one faculty member from a different discipline.

In consultation with the thesis supervisor(s) the constitution of the Board shall be recommended by the discipline and shall require approval of Convener of the PGCS. The thesis supervisor of the student shall be the Convener of the Comprehensive Examination Board.

Senate/2012-13/2.07.1p

Existing section 4.11.1 of PG manual is modified as

4.11.1.1 For Master's degree, the thesis supervisor(s)/ PGPC shall communicate a list of outside experts through the Convener PGCS for its approval by the Chairman Senate. The thesis will be sent to one of the recommended members as per the order of preference as decided by the Chairman Senate. The selected expert should be the part of the Thesis Defense Board. At the same time, thesis supervisor/ programme coordinator may request for the constitution of the Thesis Defense Board for the approval by Chairman Senate, at least two weeks in advance of the likely date of the Defense Examination

4.11.1.2 The Thesis Defense Board shall comprise of

- (i) The thesis supervisor(s)/ programme coordinator of the student;
- (ii) At least one faculty member from the discipline of the candidate other than thesis supervisor(s)/ programme coordinator;
- (iii) One faculty member of the Institute but not from the discipline of the candidate;
- (iv) One expert from outside the Institute but from within the country.

The thesis supervisor/programme coordinator shall act as the Convener of the Thesis Defense Board.

4.11.1.3 The student shall be required to submit

- (v) Two hard copies of the Synopsis of approximately 250 words along with a soft copy of the same;
- (vi) Unbound copies of the thesis report, one for each examiner of the Thesis Defense Board, in the Academic Section.

The Academic Section shall arrange so that the copies of the thesis reach to the respective members of the Board at least two weeks before the defense of the thesis.

4.11.1.4 After receiving of acceptance of the thesis for defense from all members of the board, the thesis supervisor(s)/ PGPC shall announce the date of the thesis defense after discussion with members of the board and intimate the academic section about the same at least one weeks before the scheduled date.

4.11.1.5 It shall be the responsibility of the Convener, PGCS and the academic section that the name of the external member of the Thesis Evaluation Board is kept confidential till successful evaluation of the thesis of the candidate.

4.11.1.6 The defense of a thesis shall be required to be necessarily conducted within four months from the date of thesis submission. If the concerned student fails to appear for the

defense within this period, his/ her programme would be deemed to have been terminated. Request for the reinstatement in the programme by such a student, if made to the Chairman Senate, may be considered by the Senate. In case the Senate accepts the request it shall also specify the requirements to be subsequently fulfilled by the student for the award of the degree.

4.11.1.7 The Thesis Defense Board shall (a) evaluate the thesis and (b) conduct the defense of the student. The Convener of the Board shall send a report of the examination, on the prescribed format, to the Academic Section.

4.11.1.8 A Master's thesis shall be considered to have been accepted only if all members of the Thesis Defense Board recommend its acceptance. A thesis, which is not accepted, may be considered to have been rejected.

4.11.1.9 If a thesis is rejected along with a recommendation for resubmission after incorporating any modifications/ corrections suggested by the Thesis Defense Board, defense of the re-submitted thesis shall be conducted by the originally constituted Board, unless a different Board is approved by the Chairman Senate. If the re-submitted thesis is also rejected, the matter shall be reported to the Senate for an appropriate action.

4.11.1.12 After the thesis has been accepted, the student shall be required to submit a soft copy of the thesis to library along with the abstract and hard copy of the same along with a report from the thesis supervisor(s)/ programme coordinator authenticating that all the suggestions of the Thesis Defense Board have been incorporated in the revised copy.

4.11.1.11 Acceptance of the thesis shall be reported to the Senate for approval.

Senate/2012-13/2.07.1q

Existing section 5.1.2 of PG manual is modified as

Applications for leave of absence should be addressed to the Dean Academic and submitted to the Academic Section along with a medical certificate, if applicable. Leave usually must not be availed without prior approval of the Dean Academic. In addition, if a student is going out of campus on leave, she/he must inform the Hostel/Institute authorities. Failing this the Hostel/Institute authorities may initiate an action as seen appropriate by them.

Senate/2012-13/2.07.1r

New section 5.1.5 to be added to PG manual

5.1.5 Postgraduate students are not entitled for Institute's winter and summer vacation & mid-semester recess instead they can avail 15 days vacation leave in each semester with prior approval.

Senate/2012-13/2.07.1s

Existing section 5.3.2 of PG manual is modified as

If a student develops medical sickness while staying in the campus, the medical certificate is required to be obtained from the Medical Officer of the Institute. On the other hand, if he/she falls sick outside the campus while on sanctioned leave, the medical certificate must be obtained from a registered medical practitioner. Same should be endorsed by the Institute Doctor.

Senate/2012-13/2.07.1s

Existing section 5.3.3 of PG manual is modified as

An absence due to Medical Leave exceeding 15 days shall entail financial loss and reduction in academic load as per para 5.1.4.

Senate/2012-13/2.07.1t

Existing section 5.6.1 of PG manual is modified as

Postgraduate students may be permitted to proceed outside the Institute on Duty Leave for carrying out field work, library work, experimental work, laboratory work and for other research/academic work permitted by the Dean academic on the recommendation of Supervisor and RPC.

Senate/2012-13/2.07.1u

Existing section 5.6.2 of PG manual is modified as

Postgraduate students may also be permitted to proceed outside the Institute on Duty Leave to attend conferences, seminars, short courses, workshops etc for maximum of 15 days in a year.

Senate/2012-13/2.07.1v

Existing section 5.6.3 of PG manual is modified as

Period for Duty Leave shall normally not exceed 30 days in a semester. However, in exceptional cases if the period of Duty Leave is required to exceed 30 days, permission would require a *prior* approval from the Chairman Senate. Duty leave cannot be combined with vacation leave.

Senate/2012-13/2.07.2

Following two additional sections (Section 8 Degree and Section 9 Amendments) are added to PG manual

8. DEGREE

8.1 A student is deemed to have completed the requirements for award of degree if she/he has

- a) met the residence and academic requirements outlined in Sections 4.12,
- b) satisfied additional requirements, if any,
- c) paid all dues to the Institute and the Halls of Residence, and
- d) no case of indiscipline is pending against her/him.

8.2 A student who completes all the graduation requirements specified in Section 8.1 is recommended by the Senate to the Board of Governors (BOG) for the award of the appropriate degree in the ensuing convocation. The degree can be awarded only after the BOG accords its approval.

8.3 Under extremely exceptional circumstances, where gross violation of the graduation requirements is detected at a later stage, the Senate may recommend to the Board of Governors withdrawal of a degree already awarded.

9. AMENDMENTS

Notwithstanding anything contained in this manual, the Senate of the PDPM-Indian Institute of Information Technology, Design & Manufacturing Jabalpur reserves the

right to modify/amend without notice, the curricula, procedures, requirements, and rules pertaining to its postgraduate programmes.

Senate/2012-13/2.07.2 Changes in the UG manual

Additional section to be added to the UG manual:

A student can improve his/her grade (X, F, D, D+) after registering for the course. In case students grade is lowered i.e. D to F, his original grade will retain for calculation of CPI but lower grade will be reflected in the grade sheet with remark (Student has already cleared the course). A student is entitled for registration in a course for grade improvement only if he/she has not fulfilled requirements for completion of degree.

Senate/2012-13/2.07.3 Modification for both UG and PG Programmes

Senate/2012-13/2.07.3a

End semester examination is mandatory and will cover the full syllabus of the course. The weightage for end semester examination should be between 30 to 50%.

Senate/2012-13/2.07.3b

Large departure from recommended mode for examination, needs prior approval from the Dean Academic.

Senate/2012-13/2.07.3c

Makeup for any absence from mid semester/ test/ quizzes will be at the discretion of the Instructor. Instructor needs to be convinced that the reasons for absence are genuine.

Senate/2012-13/2.07.3d

A student whose course is dropped due to poor attendance, will be marked 'X' grade in the grade sheet.

Senate/2012-13/2.07.3e

A student (regular/ sponsored) who have completed minimum residence and academic requirement can convert his program to external on recommendation from supervisor and RPC by the Chairperson Senate

Senate accepted all the modifications and authorized PGCS to incorporate these changes in the UG and PG manual. If needed section numbers will be renumbered after inserting the approved changes.

Senate also decided to implement the changes with immediate effect i.e. from Semester II, 2012-13.

Senate/2012-13/2.08	Modification in D & M Proficiency Prizes
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Senate approved the following changes related to D & M Proficiency Prizes.

1. D&M Proficiency prize will be renamed as IIITDM Proficiency Prize.

Accordingly section 4.5 of the SPACs manual will be modified as:

4.5 IIITDM Proficiency Prizes is normally awarded for (i) the best B.Tech. project in the graduating BTech batch and (ii) the best thesis from among the graduating MTech./ MDes./ PhD students in each of the discipline.

4.5.1 IIITDM Proficiency Prizes shall be silver medals to be awarded at the time of Institute's Convocation for (i) the best project in the graduating B Tech batch and (ii) the best thesis from the graduating M Tech/ MDes/ PhD students in each of the disciplines.

4.5.2 Faculty of each discipline shall lay the minimum requirements for the award of Proficiency Prize and shall lay the criteria for short listing the applications received.

4.5.3 In the event of a group being awarded the best project award, each graduating member of the team shall be awarded the prize.

4.5.4 There will be separate prize for the M.Tech. and Ph.D. Prize for Ph.D. will be awarded when there is enough competition i.e. 5 or more Ph.D. degree is awarded in that particular year.

4.5.4 Proficiency Prizes shall be made out of 15 gm silver. ”

2. Other proposal for change of thesis submission time for the award was not discussed due to the decision taken in the last senate meeting regarding submission of thesis by May 15, every year for the award of the Masters' degree in the convocation of that year.

Senate/2012-13/2.09	Approval of new courses/ modified course contents
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The proposed course contents of the following four EMFs were approved by the Senate.

Modifications in the course contents of existing courses proposed by the concerned faculty members were approved by the Senate.

1. MN 201 Materials and Manufacturing Processes
2. ME 204 Manufacturing Technology
3. ME 306 Advanced Manufacturing Processes and Technologies

The Senate also authorized the Chairperson Senate to approve contents of new courses to be run in the Semester II, 2012-13.

Senate/2012-13/2.10	External mentors for PG students
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Some of the PG students are visiting premier Institutes of India and abroad for their research work. The faculty of these premier Institutes guides these students. It was proposed that the grades submitted by their external mentors through internal supervisor may be considered as thesis grades in the running semester in which student was under the supervision of external mentor. Senate discussed the matter and approved the same.

Senate/2012-13/2.11	Ratification of the approval accorded by the Chairperson, Senate
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From time to time different approvals were accorded by the Chairperson, Senate. The Senate ratified the following decisions taken by the Chairperson.

S.No.	Date	Subject
1	23-06-12	Approval for permission to drop course 'ME 598: Seminar' for 6 students of M Tech
2	03-07-12	Approval for drop PBI of Mr. Hem Chand Meena (Roll No. 2009038)
3	09-07-12	Approval for modified course content ME 416: Vibrations of Mechanical Systems
4	11-07-12	Approval for UGCS and PGCS Committees of Senate
5	11-07-12	Approval for result of End Sem II, 2011-12: Mr. Sanjeev Kumar (2007047)
6	08-08-12	Permission for registration – Mr. B Muralidharan, Roll No. 1110361)
7	08-08-12	Permission for registration – Mr. K Vasu (Roll No. 1110367)
8	09-08-12	Approval for result of End Sem II, 2011-12: M Tech (ME) 2011 batch
9	20-08-12	Approval for result of B Tech 2008 batch (CSE,ECE & ME) : Summer term 2011-12
10	20-08-12	Approval for the award of M Tech Degree to seven students in Convocation 2012
11	20-08-12	Approval for the award of B Tech Degree to 132 students and M Tech Degree to 14 students in Convocation 2012
12	18-09-12	Approval for academic calendar for session 2013-14
13	09-10-12	Approval for course dropping – Ms. Shubhi Sharma, Roll No. 1220109, M Tech (CSE)
14	23-10-12	Approval for change of course names and numbers (B Tech 2010 batch onwards)
15	27-10-12	Approval for result of a student of B Tech 2007 (CSE) whose result was withheld on disciplinary ground.
16	16-11-12	Approval for dropping of the EME "Em601d Parallel Processing" proposed in 2012-13, Semester I
17		Time to time for provisional degree for B.Tech./ M.Tech./ M.Des. students who have fulfilled the requirements

On item listed at serial no. 15, members were apprised about the developments on the issue, after the senate meeting SENATE/2012-13 /1st meeting held on September 8, 2012. It was informed to the members that the student had realized his misdeed and also wrote apology letter to all concerned. He also explained the extremely adverse circumstances that led him to perform such acts. Based on his apology letter and his circumstance, the SACS had recommended withdrawal of the second case of indiscipline against the student and the Chairperson, Senate had condoned the period of withholding the degree of the student. The Senate took note of the case with satisfaction.

Senate/2012-13/2.12	Any other item with the permission of the chair
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Senate approved the proposal of the Institute that “Examination is an essential duty of the faculty and faculty cannot deny the same.”

Meeting ended with a vote of thanks to the Chair and all present.

Forwarded for approval please,

Sd/-
Santosh Mahobia
(Secretary, Senate)

Approved

Sd/-
Aparajita Ojha,
Chairperson, Senate
Date: January 05, 2013